

Getting Started with User Management

In Aritic PinPoint, each and every user is uniquely identified with a username, Email Id, password, and profile. Through Role and Permission Management Settings, the profile determines which types of tasks a user can perform, what data the user can see, and what the user can do with the data.

Users are defined according to the entity and the authority as provided to use an application, process, facility, or system, or one who employs a service to obtain a benefit.

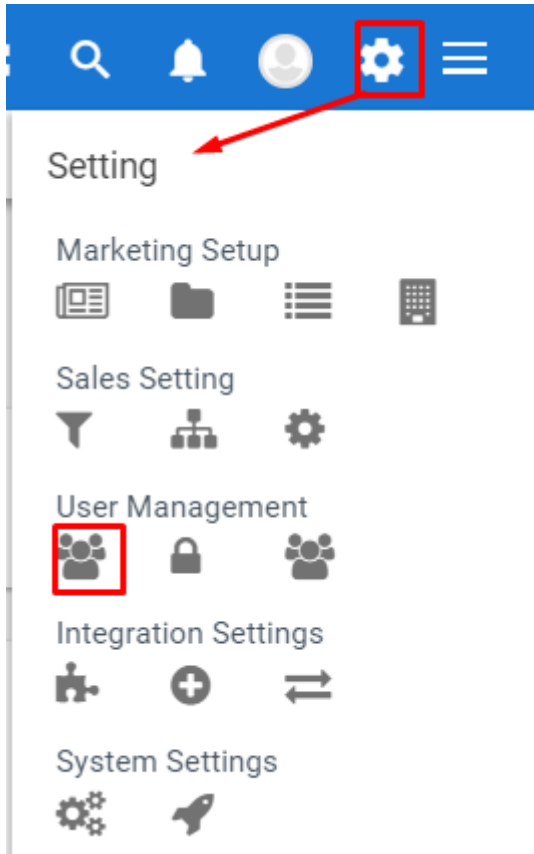
A role is defined as prescribed or expected behavior associated with a particular position or status in a group or organization such as Marketing or Sales administrator, etc.

In Aritic PinPoint Users Management are categorized as:

- **Users**
- **Roles**
- **Deal users**

Role and Permission Management

1. Go to Aritic PinPoint Dashboard>>Settings>>Users Management.



2. Click on “New” button.

3. Enter the below-mentioned details.

1. Name
2. Role
3. Position

4. Email
5. Password.

4. Click on “Save & Close” button.

The screenshot shows the 'Users - New User' form in the ARITIC application. The form is divided into several sections:

- First name *** and **Last name *** text input fields.
- Role *** dropdown menu set to 'Administrator'.
- Position** text input field.
- Signature** text input field containing 'Best regards, |FROM_NAME|'.
- Username *** text input field.
- Email *** text input field containing 'mithilesh.kumar'.
- Password *** and **Confirm Password *** password input fields.

On the right side, there is a panel with the following options:

- Timezone *** dropdown menu set to 'System Default Timezone'.
- Language *** dropdown menu set to 'System Default Locale'.
- Published** toggle switch with 'No' and 'Yes' options, where 'Yes' is selected.

At the top right of the form, there are three buttons: 'Cancel', 'Save & Close' (highlighted with a red box), and 'Apply'.

5. The created users will be displayed on the user list page.